

Cliff Rose HOA Board of Directors Meeting Minutes  
May 20, 2021  
The meeting was held at HOAMCO & Zoom conference call

Board Members Present: Peggy Walker, Marty Zwilling, Bill Colwell, Libby Zwilling, Olivia Lee, Chris Lewis; Catherine Craig

HOAMCO Manager Present: Ashley Beumer

There were no residents present.

Call to Order: The meeting was called to order at 2:30 p.m. by President, Peggy Walker. Peggy delivered a Board Packet to all Board members in advance of the meeting.

Approval of April 15, 2021 Regular Board Minutes: The Board voted unanimously to approve the April 15, 2021 minutes.

HOAMCO Management Report: Ashley handled approximately 30 phone calls and emails from residents; calls ranging from ARC matters, painting questions, the RV lot, Military Vehicles on the property, irrigation leaks and violation letters. She received five calls from Realtors with general questions. She noted that the RV lot has 13 spots vacant and 27 spots occupied.

Treasurer's Report: Marty gave his monthly report, showing income of \$250.52 for April, and expenses of \$2,332.59. Expenses of note included the HOA annual income taxes of \$377.00, legal fees of \$372.00, annual website renewals of \$243.38, and the HOAMCO monthly fee of \$500.00.

The reserve fund now totals \$55,600.94. When combined with the Operating Account balance of \$24,601.22, this gives us a current healthy cash position as of this date of \$80,943.79. We are still operating very close to budget.

Catherine motioned to approve the report and Bill seconded.

Architectural Review Committee Report: Olivia gave the ARC report noting that the committee received and approved 18 requests this month. The requests ranged from painting of homes, removal of overgrown trees, replacing and adding a deck, pergola, outside lights, front porch tiles and roof replacement.

Social Report: Chris discussed the annual garage sale which is held in September. She proposed having two banners made which would be wrapped around the Cliff Rose signs to better advertise our annual sale. The Board approved this.

Chris also suggested that, since COVID restrictions are being lifted, it would be a good time to have a social event for our residents, especially our new residents who may not have had an opportunity to meet their neighbors. Chris has proposed that we sponsor an Ice Cream Social. The Board approved this and Chris will look into what it takes to make this happen.

Basket Deliveries: Libby reported that she delivered four welcome baskets to our newest residents: Edward & Ellen Camarillo and their three dogs (Bean, Sophie & Peewee). The Camarillo's moved into their new home at 1957 Putnam Place; Lindsey Rachel Ann Brundage and her three animals (Tina, Sammy & Little Kitty). Lindsey moved into her home at 1813 Reading Lane; David London & Madeline Collier who now reside at 1781 Pacific Avenue; and Keith Larkin & Judy Campbell and their three dogs who moved to their new home at 1787 Boardwalk Ave. Welcome all of you to your new homes in Cliff Rose.

Maintenance Report: Bill advised us that he has checked out the road leading to the RV lot and the City has repaired it. The City workers damaged that area when they were repaving our roads. The City scraped uneven places in roads after they repaved. There are plans to seal and slurry the roads which will create a uniform surface.

Bill noted that he had contacted two landscapers to get bids re Common Area 140 ditch cleanup, including removing rat nests, removing lower branches from trees, general cleaning of the ditches, the cleanup/clearing of items in and around the pond on Savage Lane, and gate repair. He got a bid from Titan

Landscaping and a bid from Your Own Retreat. Ashley will be contacting Your Own Retreat for a more thorough bid. The pond is a natural drainage and habitat for the area. Some trees in and around the pond will not be removed due to the proximity to water and lack of access. Also, there was an iron gate at the entrance of CR 140. The gate was vandalized and is now unusable. To save money, the Board agreed that we would use the strong chain that we already have in our possession and put it up to try and deter any unwanted activity in the area.

Bill was notified that the 'communication box' at the mailboxes on Baltic was missing. We had extra boxes and Bill will put up a new box on Baltic.

Cliff Rose Signage: Peggy discussed having signs made for Cliff Rose regarding Neighborhood Watch and No Trespassing. The board decided to stick with the signs we currently have in place.

National Night Out: Chris brought up the subject of *National Night Out*. This is a nation-wide program held by law enforcement officers. This program culminates annually on the first Tuesday in August. *National Night Out* enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. Neighbors get to know each other and share concerns, strategies, and ideas for safer communities. The program is meant to strengthen neighborhood spirit and send a message to criminals, letting them know neighborhoods are organized and watching out.

Libby advised the Board that the Block Watch captain on St. James St. has (before COVID) held the yearly event at her home. Several members of the Prescott Police Department attend and give updates to the residents. To make the event even more successful, the host resident has everyone bring a dish to pass! This is an excellent program and we would like to have more Cliff Rose residents participate in the Block Watch program.

RV Lot: Peggy had received a call from a resident wanting to rent a spot in the RV lot. The resident had the largest size RV. There are only six spots that can accommodate the larger RVs and all the large spots were filled – most with the smaller sized RVs which could easily fit into the smaller spaces. The Board decided that, when the current contracts are expired, those six spots will all be charged \$40 a month no matter what size RV or trailer they have. The goal is to have enough room for those needing the larger space. Marty will make the changes on the web site (**[cliffrosehoa.org](http://cliffrosehoa.org)**) and Ashley will update the RV rental contract.

Web Site Reports: Marty reported that the website is current and all fees are up-to-date.

There being no further business, the meeting was adjourned at 4:25 p.m.

The next Cliff Rose Board meeting will be held on June 17, 2021, 2:30 p.m. The meeting will be held at the HOAMCO conference room, 3205 Lakeside Village, Prescott. All HOA members are invited to join the meeting via ZOOM. A number will be provided. Check the website for further directions.

Submitted by Libby Zwilling, Secretary